# Welcome to the Beehive!

The Beehive is short-term child care for children ages 3 months-8 years whose parents remain in the building utilizing the facility.

#### Beehive Hours: Hours are limited, but are hoping to expand at a later date.

Monday - Thursday 5:00-8:00 p.m.

Friday Closed

• Saturday 8:00 a.m – 12:00 p.m.

### **COVID Updates:**

- Policies and availability are subject to change.
- Everyone is required to wear a mask in the Beehive at all times
- All ages are welcomed in the Beehive, but must be able/willing to wear a mask during the duration of their stay in the room.
- Staff will also remain masked at all times.
- Capacity of the room is no more than 5 children and one staff member.

#### **Beehive Staff**

 All Beehive staff have passed a comprehensive background check and have received training in child development, behavior management, early childhood best practices and first aid. We have security cameras in the room recording at all times.

#### Pricing

- BRC Members: Free (excludes Silver Sneakers, Prime and Renew Active members)
- \$2/visit; \$1/visit for each additional child
- We also offer a value card; \$20 for 24 punches; each punch=\$1, so if you have one child, you get 12 visits for the price of \$20
- Please stop at the front desk and pay for your Beehive visit before bringing your children to the Beehive. Staff will ask to see your receipt.

## Rules for our busy bees

Bee respectful.

Bee kind. No improper language, name calling, pushing, shoving, etc. will be tolerated. Bee a good listener.

Bee-have. Children should play properly for an indoor situation and use inside voices.

#### **Beehive Policies**

- 1. The Beehive is for ages 3 months-8 years. Older children may be accepted at the discretion of the Recreation Supervisor.
- 2. All children must be signed in/a contact number must be given.
- 3. The parent/guardian signing the child in must be the same person signing the child out.
- 4. Beehive visits are limited to two hours.
- 5. Parents must remain in the building at all times. Parents are also allowed to walk outdoors in Gentry Park along the Hickory Woods trail, if they will have a cell phone with them that they can be immediately reached on.
- 6. On your first visit to the Beehive, you will be asked to fill out a brief emergency sheet with the child's name, parent/guardian names and phone numbers, and any relevant medical info. These cards will be kept on file in a locked cabinet and only used by Beehive staff in case of an emergency.
- 7. Grandparents or other family members may use the Beehive; they must adhere to all policies for drop off/pick up and emergency info.
- 8. No food is allowed in the Beehive. Drinks may be sent with the child if they are in a control-top container. Staff cannot give bottles or do any feeding; children must be able to use their cup/bottle on their own. We reserve the right to amend the drink policy if we have children with food allergies using our facility.
- 9. Beehive staff will not handle diaper changes. If a child needs a diaper change while in our care, we will page the parent/guardian. A changing table is provided in the Beehive restroom.
- 10. Beehive staff is unable to provide physical assistance to children in the restroom. If we find a child needs bathroom assistance, the parent/guardian will be paged to come and assist.
- 11. Beehive staff will attempt to comfort an upset infant or child for 10 minutes. If the child is still crying after that time period, the parent/guardian will be paged to come and assist.
- 12. The Beehive staff reserves the right to ask a parent/guardian to remove a child from the room due to behavioral problems such as any physical contact with a staff member or another child. Any behavior that could put the child or anyone else in danger is not acceptable.
- 13. Children will not be permitted in the Beehive with a fever or if they have had a fever within 24 hours. Children with contagious illnesses are not to be brought to the Beehive.
- 14. Beehive staff will strive to keep a ratio of 1:6 for ages 2-8, and 1:4 if there are infants in the room. A staff member may care for no more than 2 infants at a time. Once we reach these maximums, the Beehive may be considered temporarily closed/filled. If this occurs, you will be notified at the front desk before paying. At this time, we do not have a reservation or priority system in place, but if we see the demand for Beehive services exceeds our expectations, we will consider implementing such a system. We appreciate your flexibility as we attempt to keep this a drop-in service.
- 15. If the need arises for the building to be evacuated, parents should not attempt to retrieve their child from the Beehive. They should proceed to the nearest exit and meet their children in the parking lot near the Bridgeton Recreation Center sign. Staff will safely evacuate all children and wait for you to pick them up.